



*Rus verseker • Rest insured*

**SANTAM HOOFKANTOOR**

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Thursday, 09 July 2010

Dear Business Partner,

Santam strives to ensure timeous payment to its creditors. In this regard we require your assistance in effecting more efficient payment to tow operators who provide a service to our clients. Please instruct your members to ensure they reflect the following details on their invoices:

1. Service provider reference number (if available);
2. Claim Number;
3. Distance vehicle was towed;
4. Whether the tow was an accident or trade related tow, etc.

Unfortunately if these details do not appear on supplier invoices delays in payment can be expected.

Kind regards,

Wayne Abraham  
Sourcing Specialist

Garth Gibson  
Manager: Procurement (Claims)

**DIREKTEURE • DIRECTORS:** DK SMITH Voorsitter • Chairman IM KIRK Uitvoerende Hoof • Chief Executive  
BTPKM GAMEDZE DCM GIHWALA JG LE ROUX DR NM MAGAU JP MÖLLER  
P DE V RADEMEYER GE RUDMAN DR J VAN ZYL BP VUNDLA YG MUTHIEN  
Uitvoerend • Executive MJ REYNEKE  
Maatskappysekretaris • Company Secretary S BRAY

Reg No 1918/001680/06 SANTAM BPK/LTD

Santam is an authorised financial services provider (licence number 3416).